



CONTROLLER OF EXAMINATIONS

RAJASTHAN UNIVERSITY OF VETERINARY & ANIMAL SCIENCES, BIKANER

परीक्षा नियंत्रक कार्यालय, राजस्थान पशुचिकित्सा और पशु विज्ञान विश्वविद्यालय, बीकानेर

E-mail – coe.rajuvas@gmail.com

09414426554 (Mobile), 0151-2200829 (O)



Prof. G.C. Gahlot

Controller of Examinations

No. : F.()/RAJUVAS/COE/AHDP/Enrollment-2017/378

Date : 01.03.2018

To,
All Principals
AHDP Institute Code No. 1 to 74 (Except 16,43)

Subject: For enrolment/eligibility form for the session 2017-18 in RAJUVAS, Bikaner.

Sir,

With this letter, documents related to Enrolment form are being attached which are to be filled up by all the eligible 1st year students who have been admitted during the session 2017-18 for Animal Husbandry Diploma Course at your Institute. Along with the Enrolment/Eligibility form, copy of eligibility criteria (qualifications etc.), statement of enrolment forms to be filled up by your institute, are also enclosed.

The completely filled enrolment/eligibility forms along with enrolment fees, original documents and photocopies as mentioned in the instructions should be submitted to "The Controller of Examinations, Room No. 21, Near Deen Dayal Circle, RAJUVAS, Bikaner" before the last date.

The dates for submitting enrolment/ eligibility application form along with all enclosures and fees are as follows:

01.	Enrolment fee	Rs. 500.00 without late fee
02.	Eligibility fee	Rs. 500.00 without late fee

Last date(s) of submission of enrolment/eligibility application forms and removal of deficiencies in enrolment forms is as follow:

01.	Last date (without late fee)	15.03.2018
02.	With late fee (Enrolment Fee Rs. 500/- + Late fee Rs. 100/- per day up to 10 days)	25.03.2018
03.	Enrolment Fee Rs. 500/- + Late Fee Rs. 1,000 + Late fee Rs. 200/- per day up to 5 days	30.03.2018
04.	After 30.03.2018 late fee of Rs. 2500 plus Rs.1000/- as Penalty	---

- Fee should be deposited up to 15th March 2018 in the account no. 669701700311 (IFSC ICIC0006697), ICICI Bank, CVAS Branch, Bikaner to the account name of "Controller of Examinations, RAJUVAS" Bikaner.
- Consolidated fees (with late fees) must be deposited by Institute after one days of last date in the above mentioned account either by RTGH/IMPS etc. or by cash.
- The Enrolment and Eligibility forms will be send to the Office of the Controller of Examinations, RAJUVAS, Bikaner, upto 18th March. 2018 by speed post.

The above dates may please be noted and strictly adhered, failing which necessary action can be taken against the institute by this office.



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INSTRUCTIONS:

1. Enrolment/eligibility application form should be got filled by all students admitted to the Institute. Students admitted on management seats after last date will not be considered for enrolment, therefore enrolment forms of such students should not be submitted.
2. Eligibility certificate should be filled up by all the students who have passed Sr. Sec. Exam, from the Board other than Board of Secondary Education, Rajasthan, Ajmer.
3. The following documents should be attached with the enrollment/eligibility forms:
 - a) Original Secondary School marks-sheet/certificate along with one attested photocopy.
 - b) Original Sr. Secondary School marks-sheet and certificate along with one attested photocopy.
 - c) Original Domicile Certificate along with one attested photocopy.
 - d) Original migration certificate, in case of students passed the 12th class from board other than Rajasthan Board of Sec. Education, Ajmer if enrolled in university.
 - e) Original transfer certificate (TC) from the Institute last attended (School or College). Students submitting TC from college should also submit migration certificate from the University. If the student is not enrolled at the University yet, a certificate of the Principal of concerned college be submitted indicating that the student has not yet been enrolled at the university.
 - f) Original caste certificate, in case of student is belonging to SC/ST/OBC/SBC category.
 - g) Original affidavit submitted by the student at the time of admission to the institute that "he is not studying at any other Institute". Students who have passed 12th class before 2017 and did not continue study, they should submit an affidavit on Rs. 50/- Non Judicial Stamp duly attested by Notary Public mentioning reasons of gap in the study.

If institute submit enrolment form which are either incomplete or deficient in documents, late fees as mentioned will be charged at the time of completion of enrolment form/removal of deficiencies. Therefore, Institutes must submit completed enrolment forms with all required documents before last date to avoid late fee and penalties.

Incomplete enrolment/eligibility form or with incomplete documents will not be accepted.

Yours faithfully

(Prof. G.C. Gahtot)
Controller of Examinations

Enclosure:

1. Enrolment Form
2. Eligibility Form
3. Format of Statement of Enrolment Forms
4. Copy of eligibility criteria (Qualification etc.)
5. Affidavit for not studying in any other course and for gap.



Enrolment No.....

Category.....

Date.....

FORM OF APPLICATION FOR ENROLMENT AS STUDENT OF THE UNIVERSITY

Note:-Incomplete application will not be entertained in any case

Candidates migrating from University and Board outside the state of Rajasthan are required to fill up the Eligibility Form.

To,
The Controller of Examinations
Rajasthan University of Veterinary &
Animal Sciences,
BIKANER

To be filled in the office	
Received Rs. and Entered at No. Dated.....	
1. Enrolment fee Rs. 500/-	
2. Rs. 500/- + Late fee Rs. 100/- per day up to 10 days	
3. Rs. 500/- +1,000 + Late fee Rs. 200/- per day up to 5 days	
4. After that, late fee of Rs. 2500 plus Rs.1000/- as Penalty	
CASHIER	

Candidate Photo

Sir,

I request that I may be enrolled as a student of University. The fee of Rs. 500/- is remitted herewith. The Particulars are given below.

1. Name in full in block letters (in English).....
(Woman candidate should write Miss or Mrs. after her name)
As per qualifying examination Certificate) (in Hindi).....
2. Father's Name (in English).....
(In Hindi).....
3. Mother's Name (in English).....
(In Hindi).....
4. (a) Session.....
(b) Class and Faculty in Which admitted
5. Date of admission in the institution..... 6. Aadhar No.....
7. (a) Name of qualifying examination passed
- (b) Optional subjects offered at the last examination
8. Year of passing the above examination
9. Name of the Board or University from which passed
10. Whether passed as a Regular or Ex- Student or a Private Candidate.....
11. Name of the institution from which passed
12. Number and date of eligibility certificate
- (In case of regular students only) issued by this university.....
13. Date of Birth (as entered in the Secondary school Certificated).....
14. Age which he/she would attain on the
31st Dec. of the year of admission Year..... Month..... Days.....
15. Permanent Postal address of the candidate
- (In full with Contact No.)
16. Qualifying Certificates, Mark sheet, Migration (a).....
Transfer & Domicile Certificate Enclosed in (b).....
Original For verification (together with a certified (c).....
Photo Copy of each). (d).....

Dated.....

Signature of the candidate
Class.....
College.....
Mobile No.

CERTIFICATE

This Certificate should be signed by the forwarding officer i. e. Dean/Principal of the College concerned. It is certified that:

1. Name of the candidate..... (as per Secondary examination Certificate).
2. The date of Birth of the candidate as per Secondary School Examination Certificate/ Transfer Certificate is..... and he/she thus attained the prescribed age on 31st Dec 20.....
3. He/She was admitted in the College on.....

Dated.....

Signature of the Forwarding Officer
.....Designation/Seal
.....Institution

1. Candidate must enclose their original copies of the certificate and marks- sheet together with certified copies there of for verification & record original will be returned after enrolment.
2. Head of the institution are requested to please verify the date of birth and eligibility from original certificate before forwarding them to the University office.
3. Submit letter of eligibility issued by the University.



Enrolment No..... (Leave blank)

Date.....

FORM OF APPLICATION FOR CERTIFICATE OF ELIGIBILITY

Candidate migrating from another university or Board (except from the Universities located in Rajasthan and the Board of Secondary Education. Rajasthan Ajmer) will not be admitted to constituent/affiliated college of this University, unless he or she obtains a certificate of Eligibility from this university.

To,

The Controller of Examinations
Rajasthan University of Veterinary &
Animal Sciences, Bikaner

<p>To be filled in the office</p> <p>Received Rs .500/- and Entered at No.</p> <p>Dated.....20.....</p> <p style="text-align: right;">CASHIER</p>
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Sir,

I am an immigrant fromUniversity /Board and wish to seek admission to the.....class of.....(Name of Course) College..... of your University. I request you to kindly issuing me the certificate of Eligibility for enrolment. The required fees of Rs. 500/- has been deposited in the college office.

Necessary particulars are as under:-

1. Name in full in block letters (in English).....
(Woman candidate should write Miss or Mrs. after her name)
(As per Secondary Certificate) (In Hindi).....
2. Father's Name (in English).....
(In Hindi).....
3. Mother's Name (in English).....
(In Hindi).....
4. Date of admission in the institution5. Aadhar Number.....
6. Name of qualifying examination passed.....
7. Name of the Board or University from which passed
8. Whether passed as a Regular or Ex- Student or a Private Candidate.....
9. Institution from which passed
(In case of regular students only)
10. Subject in which passed
11. Division in which passed
12. Date of Birth (as entered in the High School or Higher secondary Certificate).....
13. Age which he/she would attain on the
31st December of the year of admission Year..... Month..... Days.....
14. Permanent Postal address of the candidate.....
(In full with Contact No.)
15. Certificates and Degrees enclosed for (a).....
Verification (together with a certified (b).....
Copy of each) * (c).....

Dated.....

Signature of the candidate

Class..... College.....

CERTIFICATE

This Certificate should be signed by the forwarding officer i. e. Principal of the College concerned.

It is certified that:

1. Name of the candidate..... (As per Secondary Certificate).
2. The date of Birth of the candidate as per Secondary Examination Certificate / Transfer Certificate is..... and he/she thus attained the prescribed age on 31st December 20....
3. He/She was admitted in the College on.....

Signature of the Forwarding Officer

Dated.....

.....Designation/Seal

*Certificate to be attached to this application are (i) original of the provisional certificates of passing the last qualifying examination (ii) original domicile certificate (iii) certified copy of Marks Obtained at the examination (iv) Transfer certificate from the last institute attended and (v) Migration Certificate where necessary (vi) Gap and other Affidavits.



Format of Statement of Enrolment Forms

(Please prepare separate statement for each class example)

Name of College/Institute & Code No.....

Class.....

Statement of Enrolment Form to be filled by the College and sent to the University with the Enrolment Application Forms for the year

S.N	Name of Candidate (in alphabetical order)	Name of Father	Name of Mother	Date of Birth Mentioned in the secondary School certificate	Sex (M/F)	Category	Sub. Category	Original Documents Submitted by the College	Fees Remitted by the College			Remarks
									Enrolment	Eligibility	Late fees, if any	
01	02	03	04	05		06	07	08	09	10	11	12

Certificate: - Certified that the name and other particulars entered in this form (Including the SPELLING of names) have been verified with candidates original documents.

- Note: - 1. Original copies of the certificate, Mark sheet's and other documents alongwith their certified photo copies should be enclosed
2. This is to certify that enrolment/eligibility forms of all the eligible students have been filled and dispatched to the COE, RAJUVAS and no eligible student in this class is left.

Dean/Principal
College -----
Place -----

(Seal of the College)

Admissions and eligibility criteria:

1. Admissions shall be done on merit drawn on the basis of marks of Senior Secondary (10+2) or equivalent passed from the Rajasthan Board of Secondary Education or CBSE or equivalent from any recognized institute with the following optional subjects:
 - a. Physics, chemistry and biology,
 - or**
 - b. Agriculture stream subjects (with Biology as one of the optional subjects)
2. Candidates who have passed Old pattern Higher Secondary or new pattern senior secondary examination in the above mentioned subjects, conducted by Open school/board approved by the Education Department of Govt. of Raj. shall also be eligible.
3. Equivalence of any qualification shall be drawn and decided by the university, which shall be final and binding. Candidates not fulfilling minimum eligibility criteria in terms of qualifications, age, domicile etc. shall be dropped from the course and their admissions shall stand cancelled, as and when detected.
4. For State seats, candidates, who are bonafide residents of Rajasthan State (having Domicile certificate from the competent authority) and having the qualifications as mentioned above shall be admitted by merit-cum- reservation. For management seats, candidates having Indian nationality are eligible.
5. For deciding merit of those candidates, who have passed the qualifying examination through supplementary, only minimum pass marks in those supplementary subject(s) shall be considered in the total of marks obtained.
6. Provisional merit list shall be drawn on the basis of information provided in the application form.
7. Information provided by the candidate shall be verifiable from original documents at the time of admission and thereafter, during and after the course. Any information found incorrect on verification shall render the candidate disqualified on account of misinformation and shall forfeit the right of admission, study and examinations, which ever is applicable. Decision of the competent authority in the matter shall be binding and final.
8. He/she has attained or will attain the age of seventeen (17) years as on the 31st December, 2017. Maximum age limit prescribed is 28 years as on 31st December, 2017.
9. There is a provision of upper age limit relaxation of 5 years in case of boys of SC, ST & OBC and girls of general category and 10 years for Girls of SC, ST and OBC categories.
10. After closure of admissions, candidates shall not be allowed to change the institute during the period of the course programme under any circumstances including existence of vacancies at any institute.

अन्तराल (Gap) बाबत शपथ पत्र

मैं (पूरा नाम) पुत्र / पुत्री श्री
..... (पूरा नाम) निवासी
.....
..... (पूरा पता) शपथ पूर्वक यह घोषणा करता/करती हूँ कि मैंने
वर्ष में सीनियर सैकेण्डरी परीक्षा उत्तीर्ण की थी तत्पश्चात् मैं निरन्तर
..... कर रहा था/रही थी तथा इस
दौरान मैंने किसी भी अन्य पाठ्यक्रम में प्रवेश नहीं लिया है। मैं यह भी घोषणा
करता/करती हूँ कि भविष्य में मेरी घोषणा गलत पाई जाती है जो मेरा वर्तमान प्रवेश
निरस्त कर दिया जा सकेगा एवं अन्य कोई भी कार्यवाही, जैसी उचित समझी जावे की
जा सकेगी, जिसका मैं कोई कानूनी अथवा अन्य दावा नहीं करूंगा/करूंगी।

हस्ताक्षर

शपथग्रहिता

गवाह -1

गवाह -2

सत्यापित

पब्लिक नोटेरी

नोट :- यह शपथ पत्र 50/- रुपये के नॉन ज्यूडिशियल स्टाम्प पर लिख कर तथा नोटेरी द्वारा सत्यापित करके विश्वविद्यालय के Enrolment Form के साथ विश्वविद्यालय भेजना है।